

Exhibit Services Order Form
Boxboro Regency Hotel & Conference Center

242 Adams Place, Boxborough, MA 01719
 Phone: (978) 263-8701 Fax: (978) 266-9429

Please indicate below the services you require and the method of payment.
 Prices are a one-time fee for the length of the show (not per day).

Show Name	Show Date
Company	
Contact	
Telephone	()
Address	
On Site Contact	Booth #














Electrical Services:

Quantity	Service	Standard Price	Show Rate	Total
	Shared 120V supply (10 amp max) (2 plugs)	\$75.00	\$50.00	
	Dedicated 120V, 20 amp supply (4 plugs)	\$95.00	\$70.00	

Other configurations available, Contact the Engineering Department at (978) 889-1740 for more information.

Quantity	Service	Advance Order	Day of Event	Total
	208V single phase, 20 amp (max)*	\$95.00	\$70.00	
	208V single phase, 60 amp (max)*	\$125.00	\$100.00	
	208V single phase, 100 amp (max)*	\$140.00	\$115.00	

*Please check the type of connector being used on the chart below. If your connector is not shown, please write the connector designation in the space provided.

Connector Number <input type="text"/>	 L5-15, 125 VAC	 L5-20, 125 VAC	 L5-30, 125 VAC	 L6-15, 250 VAC	 L6-20, 250 VAC	 L6-30, 250 VAC
 L7-15, 277 VAC	 L7-20, 277 VAC	 L7-30, 277 VAC	 L14-20 125/250 VAC	 L14-30 125/250 VAC	 L15-20 250 VAC	 L15-30 250 VAC

Telephone Services: Cost of Telephone Lines DO NOT include the cost of calls

# of Days	Service	Standard Price	Show Rate	Total
	Telephone Line	\$75.00	\$50.00	
	Direct Dial Line	\$110.00	\$85.00	
	Speaker Phone	\$65.00	\$40.00	

Payment:

Cardholder Name	
Credit Card Type	
Card Number	
Expiration Date	
Signature	

Fax order to (978) 266-9429. All payments made by check must be received no later than 7 days prior to Show date.
 Mail all checks to the address above, Attention: Executive Office, payable to the Boxboro Regency Hotel & Conference Center.
If the form of payment is credit card, you must provide a copy of the front and back of the credit card or provide the security code for authorization. The security code may be written below or called into our office.
Orders without pre-payment will not be processed. All prices include a 21% Taxable Administrative Fee